AL-HUDA ACADEMY – EVENING MADRASAH
A: Former Lilian Hamer House
Deane Road | Bolton | BL3 5NR
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COURSE OF ADMISSION							
☐	QAIDA	☐	JUZ 'AMMA	☐	AFTI/NAZARA	☐	HIFZ

GENDER			
☐	BOY	☐	GIRL

APPLICANT DETAILS			
FORENAME		STREET NAME	
MIDDLE NAME		TOWN/CITY	
SURNAME		POST CODE	
DATE OF BIRTH		ETHNICITY	

DETAILS OF PARENT/GUARDIAN			
FATHER		MOTHER	
FORENAME		FORENAME	
SURNAME		SURNAME	
CONTACT NUMBER		CONTACT NUMBER	
EMAIL ADDRESS		EMAIL ADDRESS	

EMERGENCY CONTACT INFORMATION [DIFFERENT TO ABOVE]			
FORENAME		STREET NAME	
SURNAME		TOWN/CITY	
RELATIONSHIP		POST CODE	
CONTACT NUM		EMAIL ADDRESS	

APPLICANT HEALTH INFORMATION			
GP'S NAME		CONTACT NUMBER	
STREET NAME		POST CODE	
DOES APPLICANT HAVE ANY MEDICAL CONDITIONS/DISABILITIES?		YES ☐	NO ☐
IF YES, PLEASE GIVE A DETAILED DESCRIPTION OF ANY MEDICAL CONDITION(S) DISABILITY(S):			
IS THIS A SHORT-TERM OR LONG-TERM ILLNESS?		SHORT TERM ☐	LONG TERM ☐
WILL ANY MEDICATION NEEDED TO BE TAKEN? [NOTE ABOVE]		YES ☐	NO ☐

SCHOOL OF THOUGHT (MADHAB)							
☐	HANAFI	☐	SHAFI'I	☐	MALIKI	☐	HANBALI

PREVIOUS MADRASAH INFORMATION			
NAME OF LAST MADRASAH			
DATE LEFT MADRASAH			
LIST THE KITAABS STUDIED IN YOUR PREVIOUS MADRASAH			
01		03	
02		04	

FEES				
MADRASAH FEES ARE PAYABLE ON A TERMLY BASIS AND MUST BE PAID AT THE BEGINNING OF EACH TERM.				
BENEFICIARY: AL-HUDA ACADEMY | **BANK:** LLOYDS | **SORT CODE** 30-91-01 | **ACCOUNT NUM:** 02143336				
FOR ALL CLASSES		SEP TO DEC	JAN TO APR	MAY TO AUG
£510.00 (ANNUALLY) MONDAY TO FRIDAY (05:00PM TO 07:15PM)	ONE OFF ADMISSION FEE OF £50.00	TERM 1 £170.00	TERM 2 £170.00	TERM 3 £170.00

ADVICE TO PARENTS

A child's religious, spiritual, and moral development is greatly influenced by the environment in which they are raised and by what they observe around them. **The home is the first and most important place for practising and reinforcing what is taught at the Madrasah.**

If Islamic values are neglected at home, or if the teachings and practices learnt at Madrasah are discouraged or treated as unimportant, children may become confused and gradually lose appreciation for their Deen. It is therefore essential that the Madrasah and the home work together, giving children a consistent and positive Islamic upbringing.

We humbly request all parents and guardians to **uphold, respect, and support the Madrasah's Rules & Regulations**, and to encourage good attendance, punctuality, behaviour, respect, and commitment to learning. When parents, teachers, and students work together, we create the strongest foundation for a child's religious and personal development.

At **Al-Huda Academy**, we regard every student as a trust and strive to provide the best possible Islamic, spiritual, moral, and educational upbringing. Our aim is not only to teach, but to nurture practising young Muslims who embody good character, discipline, respect, sincerity, and love for **Allah Taʿālā and His Messenger** ﷺ.

We sincerely pray that Allah Taʿālā grants us all the understanding and ability to work together in nurturing a generation that is **firm upon Deen, exemplary in character, and a source of goodness for their families and the wider community. Āmīn.**

MADRASAH RULES & REGULATIONS

PUNCTUALITY, EARLY LEAVE & VACATION

- Students are expected to maintain 100% attendance.
- Students must arrive by 4:50pm. Classes begin promptly at 5:00pm.
- Absence or lateness must be reported in advance by phone or letter.
- Early leave will only be permitted for illness or with a written request from a parent/guardian. Students must be collected in person.

- Holidays should be taken during Madrasah vacations. Where unavoidable, leave must be requested at least two weeks in advance and is normally limited to two weeks, unless otherwise approved by the Principal.

MADRASAH UNIFORM

- All students must attend Madrasah in the correct uniform and maintain a modest and presentable appearance.
- Boys must wear a jubbah/kurta below the knees and above the ankles, together with a topi and izaar worn above the ankles.
- Girls must wear a black jubbah/abaya with a black or blue scarf (must be purchased from the Madrasah), with trousers worn underneath.
- Jeans are not permitted. Boys must not wear shorts under the jubbah, and girls must not wear leggings under the jubbah/abaya.
- Boys' haircuts must be even and appropriate; short back and sides and other impermissible styles are not permitted.
- Mobile phones, electronic devices, and other items that may cause distraction are strictly prohibited and may be confiscated.

SAFETY CODE

- Students must not leave the Madrasah without permission.
- Orderly and respectful behaviour is expected at all times.
- In an emergency or fire, students must follow all safety procedures and staff instructions.

GENERAL

- Parents should ensure students prepare their lessons before attending Madrasah.
- Parents may be charged for deliberate damage caused by their child to Madrasah property.
- Complaints or concerns should be addressed to the Head Teacher verbally or in writing.
- Bullying will not be tolerated and may result in reprimand, suspension or expulsion.
- While on Madrasah premises, students remain under the care and supervision of the institution.
- The Madrasah reserves the right to suspend or dismiss a student where deemed necessary.

DECLARATION			
I HEREBY DECLARE THAT ALL INFORMATION PROVIDED ON THIS APPLICATION FORM IS TRUE, COMPLETE, AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I FURTHER CONFIRM THAT I HAVE READ, UNDERSTOOD, AND AGREE TO ABIDE BY THE RULES, REGULATIONS, AND POLICIES OF AL-HUDA ACADEMY.			
PARENT / GUARDIAN SIGNATURE		**DATE**	
APPLICANT SIGNATURE		**DATE**	
ADMINISTRATION SIGNATURE		**DATE**	

AL-HUDA ACADEMY IS COMMITTED TO FULFILLING ALL ITS OBLIGATION UNDER THE DATA PROTECTION ACT 1998 AND INDIVIDUALS ARE ASSURED THAT IT WILL TREAT THEIR PERSONAL DATA WITH ALL DUE CARE. THE INFORMATION YOU SUPPLY WILL BE USED FOR THE PURPOSE INTENDED FOR. AL-HUDA ACADEMY WILL, AS FAR AS PRACTICABLE, ENSURE THAT ALL INDIVIDUALS WHOSE DETAILS WE HOLD ARE AWARE OF THE WAY IN WHICH THAT INFORMATION IS HELD, USED, AND DISCLOSED AND WHETHER THE RECIPIENTS ARE INTERNAL OR EXTERNAL TO THE ACADEMY. FURTHERMORE THE 'PROCESSING' WITHIN THE ACADEMY WILL BE FAIR AND LAWFUL AND THE INFORMATION HELD SECURELY.

WE DECLARE THAT TO THE BEST OF OUR KNOWLEDGE THE INFORMATION PROVIDED IN THIS APPLICATION (ALL SECTIONS) IS ACCURATE AND TRUTHFUL. WE ACCEPT AND AGREE TO ABIDE BY ALL THE RULES AND REGULATIONS OF AL-HUDA ACADEMY. WE ALSO CONSENT TO THE INFORMATION SUPPLIED BY US BEING HELD ON FILE UNDER THE TERMS OF THE DATA PROTECTION ACT 1998.

THIS FORM & ALL SENT DOCUMENTS BECOME THE PROPERTY OF AL-HUDA ACADEMY AND WILL NOT BE RETURNED