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REVIVING THE **YOUTHS' DEEN**,
 ENGENDERING A GREATER UNDERSTANDING OF **ISLAM**.

FULL TIME ALIMIYYAH OR HIFZ APPLICATION FORM

ALL DETAILS MUST BE COMPLETED IN BLOCK CAPITALS USING BLACK INK

TYPE OF APPLICATION [TICK BOX]

ALIMIYYAH

HIFZ-E-QUR'AN

DETAILS OF APPLICANT

SURNAME:

ADDRESS:

FIRST NAME:

TOWN/CITY:

DATE OF BIRTH:

POST CODE:

DETAILS OF BOTH PARENTS

DETAILS FOR APPLICANTS FATHER

DETAILS FOR APPLICANTS MOTHER

SURNAME:

SURNAME:

FIRST NAME:

FIRST NAME:

MOBILE NUMBER 1:

MOBILE NUMBER 2:

LANDLINE NUMBER:

E-MAIL:

E-MAIL:

PREVIOUS MADRASAH(S) ATTENDED

MADRASAH NAME	CITY OR TOWN NAME	TYPE OF MADRASAH (BOARDING/LOCAL)	DATES ATTENDED	
			FROM (MONTH/YEAR)	TO (MONTH/YEAR)
DOES APPLICANT STILL ATTEND LAST MENTIONED MADRASAH?			<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF NO, PLEASE GIVE A DETAILED DESCRIPTION FOR LEAVING:				

PREVIOUS ISLAMIC EDUCATION

PLEASE GIVE DETAILS OF KITABS STUDIED AT PREVIOUS MADRASAH(S)

NAME OF MADRASAH	KITABS STUDIED		
HAS ANY TAJWEED BEEN STUDIED AT ANY PREVIOUS MADRASAH(S)		<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF YES, PLEASE GIVE A DETAILED DESCRIPTION OF WHAT THE APPLICANT STUDIED OF TAJWEED:			

SCHOOL(S) AND/OR COLLEGE(S) ATTENDED

SCHOOL/COLLEGE NAME	CITY OR TOWN NAME	DATES ATTENDED	
		FROM (MONTH/YEAR)	TO (MONTH/YEAR)
DOES APPLICANT STILL ATTEND LAST MENTIONED SCHOOL/COLLEGE?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF NO, PLEASE GIVE A DETAILED DESCRIPTION FOR LEAVING:			

SECULAR EDUCATION RESULTS

SUBJECTS STUDIED IN SECONDARY SCHOOL				GRADE ACHIEVED	
1		8			
2		9			
3		10			
4		11			
5		12			
6		13			
7		14			
SUBJECTS STUDIED IN COLLEGE				GRADE ACHIEVED	
1		6			
2		7			
3		8			
4		9			
5		10			

HEALTH DETAILS OF APPLICANT

GP'S NAME:

ADDRESS:

POSTCODE:

TELEPHONE:

DOES APPLICANT HAVE ANY MEDICAL CONDITION(S) OR DISABILITY(S)? YES NO

IF YES, PLEASE GIVE A DETAILED DESCRIPTION OF ANY MEDICAL CONDITION(S) OR DISABILITY(S):

IS THIS A SHORT-TERM OR LONG-TERM ILLNESS? YES NO

WILL ANY MEDICATION NEEDED TO BE TAKEN? YES NO

FEES

PLEASE NOTE THAT EVIDENCE OF FINANCIAL SUPPORT WILL BE REQUIRED

DO YOU POSSESS REQUIRED FEES? YES NO

STATE WHO WILL BE RESPONSIBLE FOR PAYING FOR FEES:

IF THE RESPONSIBLE PERSON PAYING THE FEES IS NOT THE FATHER OR THE MOTHER, THEN PLEASE PROVIDE DETAILS FOR THE RESPONSIBLE PAYING THE FEES ON YOUR BEHALF

SURNAME:

ADDRESS:

FIRST NAME:

TOWN/CITY:

DATE OF BIRTH:

POST CODE:

MOBILE NUMBER 1:

RELATION TO CHILD:

MOBILE NUMBER 2:

RELATION TO CHILD:

TELEPHONE NUMBER:

E-MAIL:

PREFERRED METHOD OF PAYMENT:

FULL

BI-MONTHLY

MONTHLY

OTHER RELEVANT INFORMATION OF APPLICANT

HAS THE APPLICANT EVER BEEN CHARGED WITH A CRIMINAL CONVICTION(S) EITHER IN THE UK OR ANY OTHER COUNTRY?

YES

NO

HAS THE APPLICANT EVER BEEN INVOLVED IN, SUPPORTED OR ENCOURAGED TERRORIST ACTIVITIES IN THE UK OR ANY OTHER COUNTRY OR BEEN A MEMBER OF, OR GIVEN SUPPORT TO AN ORGANISATION WHICH HAS BEEN CONCERNED IN TERRORISM OR EXPRESSED VIEWS THAT JUSTIFY OR ENCOURAGED OTHERS TO CARRY OUT TERRORIST ACTS OR OTHER SERIOUS CRIMINAL ACTS?

YES

NO

IF YES TO ANY OF THE ABOVE QUESTIONS, PLEASE GIVE DETAILS:

PLEASE PROVIDE ANY OTHER RELEVANT INFORMATION REGARDING ANY ISSUES OR CONCERNS:

STUDENT DECLARATION

I DECLARE THAT THE INFORMATION I HAVE GIVEN ON THIS APPLICATION FORM IS THE TRUTH TO THE BEST OF MY KNOWLEDGE. I ACCEPT AND AGREE TO ABIDE BY THE RULES AND REGULATIONS OF THE INSTITUTION, AL-HUDA ACADEMY.

SIGNATURE OF PARENT/GUARDIAN:

SIGNATURE OF APPLICANT:

DATE:

PARENTS' RULES & REGULATIONS

ROLE OF THE APPLICANTS' PARENTS:

A child's religious and moral development is highly dependent on the environment that he or she is in, and on the observation of things happening around him or her. The first and foremost place for implementation and practice of whatever a child learns at Madrasah is at home.

If a child finds himself or herself in an environment where the moral principles of Islam are being violated or the child is discouraged from practicing on what he or she has learnt, then the child will become confused, and in many cases will disregard or view this as inferior, the beliefs and tenants of Islam.

In this way, without realising the consequences, we become the greatest obstacle and hinderance in the path of the religious and spiritual success of our children.

Each and every parent is humbly requested to consider and to observe the **'Code of Conduct'** of the Madrasah, giving them the due consideration and value, they deserve, so that we are seen to be the protectors of faith by our children, and not its adversaries.

We hope and pray that you will recognise the importance of this issue and work with us to create a prosperous and religious future for our children.

We aim to 'revive the youths' deen, and to engender a greater understanding of Islam'.

PARENTS RULES & REGULATIONS:

- Acceptance and refusal of applications is the right of Al-Huda Academy.
- Disclosure of all previous conduct is necessary.
- All Islamic laws will have to be followed, particularly prayers, dress, and social affairs.
- Al-Huda Academy reserves the right to dismiss any student when deemed necessary without the right of appeal. Anyone dismissed from Al-Huda Academy will have no legal remedy against Al-Huda Academy.
- The parent or guardian will be responsible for any damage caused by the applicant to any property, buildings and premises owned or used by Al-Huda Academy.
- All applicants accepted at Al-Huda Academy will be initially on a two-month trial basis. The Academy reserves the right to extend this time or to dismiss the applicant after this period without reason.

Signature of Parent/Guardian _____ Date _____

Signature of Applicant _____ Date _____

Signature of Principal _____ Date _____

AL-HUDA ACADEMY IS COMMITTED TO FULFILLING ALL ITS OBLIGATION UNDER THE DATA PROTECTION ACT 1998 AND INDIVIDUALS ARE ASSURED THAT IT WILL TREAT THEIR PERSONAL DATA WITH ALL DUE CARE. THE INFORMATION YOU SUPPLY WILL BE USED FOR THE PURPOSE INTENDED FOR. AL-HUDA ACADEMY WILL, AS FAR AS PRACTICABLE, ENSURE THAT ALL INDIVIDUALS WHOSE DETAILS WE HOLD ARE AWARE OF THE WAY IN WHICH THAT INFORMATION IS HELD, USED, AND DISCLOSED AND WHETHER THE RECIPIENTS ARE INTERNAL OR EXTERNAL TO THE ACADEMY. FURTHERMORE THE 'PROCESSING' WITHIN THE ACADEMY WILL BE FAIR AND LAWFUL AND THE INFORMATION HELD SECURELY.

WE DECLARE THAT TO THE BEST OF OUR KNOWLEDGE THE INFORMATION PROVIDED IN THIS APPLICATION (ALL SECTIONS) IS ACCURATE AND TRUTHFUL. WE ACCEPT AND AGREE TO ABIDE BY ALL THE RULES AND REGULATIONS OF AL-HUDA ACADEMY. WE ALSO CONSENT TO THE INFORMATION SUPPLIED BY US BEING HELD ON FILE UNDER THE TERMS OF THE DATA PROTECTION ACT 1998.

**THIS FORM AND ALL SENT DOCUMENTS BECOME THE PROPERTY
OF AL-HUDA ACADEMY AND WILL NOT BE RETURNED**

RULES AND REGULATIONS FOR ALL BOARDING STUDENTS

BEDROOMS:

- Electrical devices including mobile phones are not permitted
- An alarm clock and a lamp are permissible, but the clock must have no radio input
- No student is to enter another students' bedroom
- A deep clean must take place by students' of the bedroom every weekend
- Before leaving the bedroom for all lessons, the door and the main window must be kept open
- The bedroom door must stay open at all times, even throughout the night

CLASSROOMS:

- All students must be in their allocated classrooms 5 minutes prior to lesson time
- Permission must be taken to be excused from a lesson
- Classrooms must be cleaned and hoovered on a daily basis
- Desks should be kept organised at all times

UNIFORM:

- All students are recommended to wear a white topi, a white jubbah and a white izaar
- Tracksuit bottoms and three quarters and not to be worn beneath the jubbah
- Clothing items with big logos are not permitted

SALAH:

- All students must be in the prayer hall 10 minutes prior to Jama'at times for every Salah
- All students must adopt and adhere to all the Ādaab of a normal Masjid
- The Jama'at Khana must be hoovered and kept clean at all times

KITCHEN:

- All students must ensure that their group is participating in kidmat (serving)
- The appointed kidmat group must ensure the kitchen is thoroughly cleaned after evening supper
- Students food and drink items must be labelled with their names before refrigerating in the student fridge

GENERAL:

- No student is permitted to leave the Darul Uloom on any occasion without the principals permission
- One may only leave the building during a fire evacuation, following the fire wardens instructions
- If an accident occurs, then the appointed student must call '999' and/or notify a member of staff, if present
- The staff and student entrance must only be opened by the appointed student
- Maintenance should only be carried out by the maintenance team, notifying them via the maintenance book
- We have a strict anti-bullying policy within the Darul Uloom

RULES MAY DIFFER AND RULES WILL BE ADDED THROUGHOUT YOUR TIME DURING DARUL-ULOOM SO ALL RULES MUST BE ACTED UPON WHETHER WRITTEN HERE OR NOT

Applicant Name: _____ Signature of Applicant: _____ Date: _____

APPLICANT REFERENCE FORM

THIS SHOULD BE FILLED IN EITHER BY THE IMAM OF THE APPLICANT, OF THE LOCAL MASJID OR EITHER THE HEAD TEACHER OF THE LAST MADRASAH ATTENDED

NAME:

ADDRESS:

CONTACT NUMBER:

HOW LONG HAVE YOU KNOWN THE APPLICANT?

HOW DO YOU KNOW THE APPLICANT?

WHAT DO YOU SEE AS THE APPLICANT'S STRENGTHS?

WHAT DO YOU SEE AS THE APPLICANT'S WEAKNESSES?

**PLEASE USE THE FOLLOWING TABLE TO BEST DESCRIBE THE APPLICANT IN THE FOLLOWING AREAS
X: UNKNOWN, 1: POOR, 2: SATISFACTORY, 3: GOOD, 4:VERY GOOD, 5: EXCELLENT.**

QUALITY	x	1	2	3	4	5
PIETY						
PUNCTUALITY IN SALAH						
INTELLIGENCE						
MATURITY						
DETERMINATION						
POTENTIAL						

GENERAL REMARKS:

THE APPLICATION WILL NOT BE PROCESSED IF ANY OF THE FOLLOWING ARE MISSING

	APPLICANTS BIRTH CERTIFICATE & PASSPORT		PERSONAL STATEMENT
	SCHOOL AND COLLEGE REPORT		REFERENCE FORM (ATTACHED)
	MADRASAH REPORT		

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