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## FULL TIME ALIMIIYAH / HIFZ APPLICATION FORM

**APPLICANT MUST BE AGED 16 AND OVER**

**ALL DETAILS MUST BE COMPLETED IN BLOCK CAPITALS USING BLACK INK**

### TYPE OF APPLICATION

- Tahfiz-al-Qur'an
- Alimiyyah

### DETAILS OF APPLICANT

SURNAME:	D.O.B:
FIRST NAME:	HOME TEL. NO.:
ADDRESS:	MOBILE NO.:
TOWN/CITY:	POST CODE:

### DETAILS OF PARENT/GUARDIAN

SURNAME:	D.O.B:
FIRST NAME:	HOME TEL NO:
ADDRESS (If different):	MOBILE NO:
TOWN/CITY:	EMAIL:
POST CODE:	RELATION TO APPLICANT:

### MADARIS/INSTITUES ATTENDED

Madrasah	City/Town	Type of Madrasah (Boarding/Local)	Dates Attended	
			From (Month/Year)	To (Month/Year)

Does applicant still attend last mentioned madrasah?

If No, please give reasons for leaving:

**PREVIOUS ISLAMIC EDUCATION**

Please give details of kitaabs studied at previous madrasahs

Name of Madrasah	Kitaabs Studied

Details of any lesson in Tajweed:

**SCHOOL/COLLEGE ATTENDED**

School/College	City/Town	Type of School/College	Dates Attended	
			From (Month/Year)	To (Month/Year)

Does applicant still attend last mentioned school/college?

If no, please give reasons for leaving:

**PREVIOUS SECULAR EDUCATION**

School/College	Subjects Studied	Grade Achieved

**HEALTH DETAILS OF APPLICANT**

GP's Name:

Address: Telephone:

## FEES

### PLEASE NOTE THAT EVIDENCE OF FINANCIAL SUPPORT WILL BE REQUIRED

Do you possess required fees?

Who will be responsible for payment of fees?

If you are not going to be paying the fees yourself then please give full name and address if the responsible person who will be paying the fees on your behalf.

Name

Address

Telephone

Preferred method of payment: Full  Monthly  Bi-Monthly

Please give details of any long term illnesses/disabilities the applicant suffers from and any regular medication being taken:

## OTHER INFORMATION

Has the applicant ever been charged with criminal convictions in the UK or any other country?

Yes

No

Has the applicant ever been involved in, supported or encouraged terrorist activities in any country **or** been a member of, **or** given support to an organisation which has been concerned in terrorism **or** expressed views that justify or encouraged others to carry out terrorist or other serious criminal acts?

Yes

No

If yes to any of the above questions, please give details:

Please provide any other relevant information:



## RULES AND REGULATIONS

### **Role Of Parents**

A child's religious and moral development is highly dependent on the environment that he/she is in, and on the observation of things happening around him/her. The first and foremost place for implementation and practice of whatever a child learns at Madrasah is at home.

If a child finds himself/herself in an environment where the moral principles of Islam are being violated, or the child is discouraged from practicing on what he/she has learnt, the child becomes confused, and in many cases will disregard or view as inferior, the beliefs and tenants of Islam.

In this way, without realizing the consequences, we become the greatest obstacle in the path of religious and spiritual success of our children.

Each and every parent is humbly requested to consider and observe the Rules and Regulations of the Madrasah, giving them the due consideration and value they deserve, so that we are seen to be the protectors of faith by our children and not its adversaries.

We hope and pray that you will recognize the importance of this issue and work with us to create a prosperous and religious future for our children.

1. Acceptance and refusal of applications is the right of Al-Huda Academy.
2. Al-Huda Academy only caters for students over the age of 16.
3. Disclosure of all previous conduct is necessary.
4. All Islamic laws will have to be followed particularly prayers, dress and social affairs.
5. Al-Huda Academy reserves the right to dismiss any student when deemed necessary without right of appeal. Any one dismissed from Al-Huda Academy will have no legal remedy against Al-Huda.
6. The parent/guardian will be responsible for any damage caused by the above named applicant to any property, buildings and premises owned or used by Al-Huda Academy.
7. All applicants accepted at Al-Huda Academy will be initially on a two month trial basis. The Academy reserves the right to extend this time or to dismiss the applicant after this period without reason.
8. All applicants who are accepted must comply with all Al-Huda Academy Darul-uloom rules and regulations.

*Al-Huda Academy is committed to fulfilling all its obligation under the Data Protection Act 1998 and individuals are assured that it will treat their personal data with all due care. The information you supply will be used for the purpose intended. Al-Huda, will, as far as practicable, ensure that all individuals whose details we hold are aware of the way in which that information is held, used, and disclosed and whether the recipients are internal or external to the Academy. Furthermore the 'processing' within the Academy will be fair and lawful and the information held securely.*

We declare that to the best of our knowledge the information provided in this application (all sections) is accurate and truthful. We accept and agree to abide by all the rules and regulations of Al-Huda Academy. We also consent to the information supplied by us being held on file under the terms of the Data Protection Act 1998.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

## REFERENCE FORM

Name:

Address:

Contact Number:

How long have you known the applicant?

How do you know the applicant?

What do you see as the applicant's strengths?

What do you see as the applicant's weaknesses?

Please use the following table to best describe the applicant in the following areas.

x: Unknown, 1: Poor, 2: Satisfactory, 3: Good, 4: Very Good, 5: Excellent.

Quality	x	1	2	3	4	5
Piety						
Punctuality in Salah						
Intelligence						
Maturity						
Determination						
Potential						

General Remarks:

### THE APPLICATION WILL NOT BE PROCESSED IF ANY OF THE FOLLOWING ARE MISSING

<input type="checkbox"/> Applicant's birth certificate	<input type="checkbox"/> Applicant's Passport
<input type="checkbox"/> School/College Report	<input type="checkbox"/> Madrasah Report
<input type="checkbox"/> Two recent passport photos	<input type="checkbox"/> Reference form (attached)
<input type="checkbox"/> Personal Statement	This should be filled in either by the Imam of local Masjid or last madrasah attended.

**This form and all sent documents become the property of Al-Huda Academy and will not be returned**